



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

August 23, 2023

DIVISION MEMORANDUM
No. 407 s. 2023

SUBMISSION OF 2023-2028 SCHOOL IMPROVEMENT PLAN (SIP)

TO: Asst. Schools Division Superintendent
Chief Education Program Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division SBM Coordinator

1. This Office acknowledges with great appreciation the hard work and dedication exemplified by the school leaders, the school planning team, and the stakeholders in the crafting of the School Improvement Plan for 2023-2028. We are confident that your respective School Improvement Plans (SIP) will provide a clear roadmap towards the attainment of our goals and the improvement in the learning outcomes.
2. To enable the division office to implement a system-wide monitoring and evaluation system, we are requesting all public school heads to submit a soft copy of their approved SIP to this Office. This database will enable access to information on school plans and programs as well as provide guidance to the program holders in the provision of technical assistance to address bottlenecks, issues and concerns that affect the effective implementation of the SIP.
3. To keep an online repository of the SIP, each school is requested to upload their SIP in PDF FORMAT, in 1 file with a maximum file size of 1GB. The file may be uploaded through **bit.ly/2023CDOSIP2028**
4. Deadline for the submission will be on or before **September 8, 2023**.
5. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
6. Immediate and widest dissemination of this memorandum is enjoined.


ROY ANGELO E. GAZO
Schools Division Superintendent



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Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL IMPROVEMENT PLAN

ECHR/SIP
August 23, 2023



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